



2018 Historic Blairstown Day Vendor Application

Dear Vendor:

We are delighted to present the 2nd Annual Historic Blairstown Day. The date of this year's event will be Saturday August 4, 2018. In order to participate in this event, please submit this completed and signed agreement with your check, payable to Blairstown Museum, PO Box 109 Blairstown, New Jersey 07825.

EVENT INFORMATION

Historic Blairstown Day
Main Street / Blairstown, NJ 07825
August 4, 2018 11:00 am – 04:00 pm

Area Map: [Click here for Google Map](#)
Directions: [Click here for directions](#)
Public Admission: Free

TELL US ABOUT YOUR BUSINESS

Business Name

Street Address

City

State & Zip Code

Company Website and/or Facebook Page

Your Name

Your Phone Number

Your Email Address

WHAT PRODUCTS OR SERVICES DO YOU SELL?



VENDOR SPACE

<input type="checkbox"/>	Regular Business 10' x 10' Vendor Space	\$40
<input type="checkbox"/>	Add One (1) Additional Regular Business 10' x 10' Vendor Space	\$30
<input type="checkbox"/>	Non-Profit Organization 10' x 10' Vendor Space	\$30
<input type="checkbox"/>	Add One (1) Additional 10' x 10' Non-Profit Vendor Space	\$20

Blairstown Museum Preservation Partners may deduct \$15 from their total vendor space fee.

ADDITIONAL VENDOR SPACE AMENITIES

<input type="checkbox"/>	Free Blairstown Museum Wi-Fi (Password Not Required)	
<input type="checkbox"/>	Rent One (1) 8' x 30" Table	\$15 Quantity:
<input type="checkbox"/>	Rent One (1) Folding Chair	\$5 Quantity:
<input type="checkbox"/>	Add Electricity (Limited Spaces)	\$5

VENDOR TERMS AND CONDITIONS

- ❖ Vendor Application.
 - Completed application (all 4 pages) and payment must be received before July 25, 2018.
- ❖ Photographs.
 - Upon request, vendors must produce photos of their product and/or display. This enables us to determine if your business or organization is appropriate for this event.
- ❖ Vendor Spaces.
 - Vendor spaces are assigned on a first-come, first-serve basis with first choice given to Blairstown Museum Preservation Partners.
 - Only one (1) direct sales representative per company.
 - There can only be one (1) vendor per vendor space.
 - Vendor tables must be covered.
 - Canopies and tents are permitted.
 - Blankets and plastic tarps are not permitted on the ground.



- ❖ **Set-up & Break Down.**
 - Set-up time will be from 9:00 am to 11:00 am on Saturday August 4, 2018.
 - Break down will be from 4:00 pm to 6:00 pm on Saturday August 4, 2018.
 - Vehicles are not permitted on Main Street after 10:00 am.
 - Vehicles are not permitted on Main Street before 5:00 pm.
 - During setup and breakdown, Main Street will be a one-way street. Vehicles must access Main Street from Bridge Street.

- ❖ **Vendor Fees.**
 - The vendor agrees to pay Blairstown Museum for the right to participate.
 - Vendor fees are non-refundable.
 - A \$55.00 Returned Check Fee will be imposed on all returned checks.

- ❖ **Vendor Attire.**
 - Blairstown was founded in 1839. Vendors are required to dress up in 1800s fashion **or** add significant 1800s flare to their outfits. **Vendors who ignore this requirement will not be invited to participate in future events.**
 - We recommend adding something as simple as a bonnet or bowtie to your attire. Ideas, outfits and accessories can be found: <https://www.historicalemporium.com/> and <http://recollections.biz/clothing/Pioneer.html>.

- ❖ **Weather.**
 - This event will be held rain or shine.
 - Vendors should prepare for both types of weather.
 - We do not offer discounts or refunds due to inclement weather.

- ❖ **Disclaimer.**
 - Real or faux (fake) weapons are not permitted. If your display or vendor space requires these items, you must receive written permission from the Blairstown Museum at least sixty (60) days prior to the event.
 - Vendor agrees to be included, without reimbursement, in all advertising and public relations work relating to Historic Blairstown Day and the Blairstown Museum. This includes the Blairstown Museum's website(s) and Social Media Account(s).
 - The Blairstown Museum assumes no responsibility for theft or damage to merchandise, equipment, or personal property or personal injury from any cause.



❖ Vendor Contest.

- Vendors will be automatically entered into several contests, if applicable: Best Dressed Vendor, Best Moustache, Best In Show, and any other contest we may produce.

If you agree to all of these terms and conditions, please sign below.

Vendor Signature

Please print name clearly.

Date

PAYMENT INFORMATION

Enclosed is a check in the amount of: \$_____ Check here if you wish to pay by credit card.

Please deliver or mail your completed application and vendor payment for consideration.

- ✓ Please make your check payable to “Blairstown Museum”.
- ✓ If you are not approved your vendor check will be returned to you within 10-business days.
- ✓ If you are paying the reduced non-profit vendor fee, please include a copy of your IRS 501C3 Certification Letter with your vendor application and payment.

Deliver

Blairstown Museum
26 Main Street, Blairstown NJ 07825
(During our regular hours of operation.)

Mail

Blairstown Museum
PO Box 109
Blairstown, NJ 07825