



## HISTORIC BLAIRSTOWN DAY

Dear Vendor:

We are delighted to sponsor the 2nd Annual Historic Blairstown Day. The date of this year's event will be Saturday August 4, 2018. In order to participate in this event, please submit this completed and signed agreement with your check, payable to Blairstown Museum, PO Box 109 Blairstown, New Jersey 07825.

### Event Information

Historic Blairstown Day

Main Street / Blairstown, NJ 07825

August 4, 2018 11:00 am – 05:00 pm

Area Map: [Click here for Google Map](#)

Directions: [Click here for directions](#)

Public Admission: Free

## VENDOR APPLICATION

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### Business Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Facebook URL: www.facebook.com/\_\_\_\_\_

### Nature of Business

Please describe the products or services you offer.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## **VENDOR SPACE RESERVATION**

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I would like to reserve a 10' x 10' regular vendor space for \$35. \_\_\_\_\_ (please initial)

I would like to reserve a 10' x 10' non-profit\* vendor space for \$30. \_\_\_\_\_ (please initial)

I would like to reserve \_\_\_\_\_ additional 10' x 10' space(s) for \$25 each. \_\_\_\_\_ (please initial)

\* If you are paying the reduced non-profit vendor fee, please include a copy of your IRS 501C3 Certificate or Notification Letter with your vendor application and payment.

For an additional \$10 I would like electricity. \_\_\_\_\_ (please initial)

## **PAYMENT INFORMATION**

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Your completed vendor application, payment, and IRS 501C3 Certificate/Notification Letter (if required – see above) can be delivered or mailed to the Blairstown Museum.

Deliver:

Blairstown Museum  
26 Main Street, Blairstown NJ 07825  
Thursday – Sunday 11:00 am to 5:00 pm

Mail:

Blairstown Museum  
PO Box 109  
Blairstown, NJ 07825

## **VENDOR TERMS & CONDITIONS**

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- I. Vendor Application
  - a. We are accepting applications until on or before July 21, 2018.
- II. Photographs.
  - a. First time vendors must submit three (3) photos of their product(s) and (1) photo of their outside display. This requirement enables us to determine if your business or organization is appropriate for this event.
  - b. Upon receipt of this completed application and payment, we will email you to request these photos.
- III. Vendor Spaces.
  - a. Vendor spaces are assigned on a first-come, first-serve basis.



- b. Only one (1) direct sales representative per company.
- c. We strive to keep competing businesses and organizations apart from one another. However, this is not guaranteed.
- d. There can only be one (1) vendor per vendor space.
- e. Vendor tables must be covered.
- f. Canopies and tents are permitted.
- g. Blankets and plastic tarps are not permitted on the ground.

IV. Set-up & Break Down

- a. Set-up time will be from 9:00 am to 11:00 am on Saturday August 4, 2018.
- b. Break down will be from 5:00 pm to 6:00 pm on Saturday August 4, 2018.
- c. Vehicles are not permitted on Main Street after 10:30 am.
- d. Vehicles are not permitted on Main Street before 5:30 pm.
- e. All vendor vehicles must access Main Street from Route 94.

V. Vendor Fees.

- a. The vendor agrees to pay Blairstown Museum for the right to participate in Historic Blairstown Day.
- b. Vendor fees are non-refundable.
- c. A \$55.00 Returned Check Fee will be imposed on all returned checks.

VI. Vendor Attire.

- a. Blairstown was founded in 1839. Vendors **DO NOT** have to wear authentic 1800s garb. However, in keeping with the historic aspect of this event, all vendors are required to add a little 1800s flare to their attire.
- b. We recommend adding something as simple as a bonnet on your head or bowtie to your white shirt. Below are ideas for vendors who wish to add more accessories.
- c. Ladies (Ideas: <http://recollections.biz/clothing/Pioneer.html>)
  - i. Mid-calf or longer skirts;
  - ii. Ruffled blouses;
  - iii. Hats, bonnets;
  - iv. Fans, parasols;
  - v. Capes, shawls, boas, aprons, gloves.
- d. Gentlemen (Ideas: <https://www.historicalemporium.com/>)
  - i. Knickers, slacks, trousers;
  - ii. White shirts, vests, arm-bands;
  - iii. Hats, suspenders, ascots, bowties, gloves;
  - iv. Canes, walking sticks, pocket watches;



v. Mustaches.

VII. Weather.

- a. This event will be held rain or shine.
- b. Vendors should prepare for both types of weather.
- c. We do not offer discounts or refunds due to inclement weather.

VIII. Disclaimer

- a. Real or faux (fake) weapons are not permitted. If your display or vendor space requires these items, you must receive written permission from the Blairstown Museum at least ten (10) days before the event.
- b. Vendor agrees to be included, without reimbursement, in all advertising and public relations work relating to Historic Blairstown Day and the Blairstown Museum. This includes the Blairstown Museum's website(s) and Social Media Account(s).
- c. The Blairstown Museum assumes no responsibility for theft or damage to merchandise, equipment, or personal property or personal injury from any cause.

If you agree to these terms and conditions, please sign below.

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Vendor Signature

Please print name clearly.

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Date

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**VENDOR CONTEST**

Dust off your bonnets and bowties ladies and gentlemen – and get ready to party like it is 1899!  
The Blairstown Museum will be holding a contest for the BEST DRESSED vendor.

First Place : \$75 | Second Place : \$50 | Third Place : \$25

HBD Webpage: <http://blairstownmuseum.com/historicblairstownday.html>

Facebook Event Page: <https://www.facebook.com/events/1711313209164774>